

Oklahoma Law Librarians Bylaws

1. **Objectives-** The objectives of this informal association are: to develop and increase the usefulness and efficiency of Oklahoma law libraries; to promote law librarianship; and, to foster a spirit of cooperation among members of the profession.
2. **Membership-**
 - A. **Individual Membership-** All Oklahoma librarians currently working in a law library , or those interested in a career in law librarianship, may join the organization by filling out an application form. The application form is on the OKLAWLIB website. The application may be sent electronically, by mail, or handed in at a meeting.
 - B. **Institutional Membership –** All Oklahoma Academic law libraries, law firm libraries and government law libraries are eligible for institutional membership. The institutional membership shall be automatic once an individual working in the institution becomes a member.
 - C. **Lifetime Membership-** Any member is eligible for lifetime membership upon a vote of the members. This membership is available to anyone leaving the state or retiring from the profession. Lifetime members shall not pay dues and are not eligible to hold an office.
3. **Dues-** Individual members must pay a nominal amount to the Treasurer for the organization to use for postage, the purchasing of gifts for past officers, members or speakers, and other expenses of the association. The amount of the annual dues will be as determined by the membership at the Fall meeting. Dues will be due at the beginning of the calendar year.
4. **Meetings-** The members will meet quarterly on a regular basis. The location and date of each meeting will be determined at the previous meeting by the member or members who volunteer to host the meeting. Each meeting must provide time for a business meeting and should have an educational component. Providing a meal for the members is optional. A quorum for a valid meeting is 5 members.
5. **Elections-** The officers of the association will be elected during the Fall meeting. The Fall meeting normally will be in the month of November and held in conjunction with the meeting of the Oklahoma State Bar Association.
 - A. **Manner of Election-** Elections may be at the meeting or conducted electronically at the direction of the members.
 - B. **Officers-** Officers will consist of: a President; a Past President; a Vice-President/President Elect; a Secretary/Treasurer; and a Webmaster.

- C. **Rotation of Officers** – The Association has established a custom of rotating the Vice-President/President Elect position between academic, firm, and government/court librarians.
- D. **Terms of Officers**- The presidential officers shall serve a total of 3 years, dating from the officer’s election as Vice President/ President Elect. The Secretary /Treasurer will have a two year term. The Webmaster will serve for three years.
- E. **Duties**- The officers will have the normal duties pertaining to their offices and such other duties as may be assigned. The officers may meet, electronically, by telephone, or in person, to act for the association in between member meetings. It is recognized that such meetings may be particularly necessary to resolve matters concerning arrangements for the regular membership meetings.

6. Committees- The membership may create committees to prepare projects on behalf of the association, to prepare or make arrangements for meetings, to offer services to members and to do other tasks of benefit to the members. Committees should report what has been done at every quarterly meeting. The members may decide that some committees will be permanent, and others will exist only until some task is accomplished. The initial committees at the time of the adoption of these bylaws are: Attorney General Unpublished Opinions; Bar Journal Indexing, Marketing/Membership, Nominating, and Bylaws.

**Approved by the Charter Members
on November 2, 2005:**

Corinna Patterson	Marybeth Nicely
Tami Collins	Judith B. Wynn
Dawn [Signature]	Darla W. Jackson
Ann Walsh Long	Louise W. Lindsay
Jerry E. Stephens	Denise D. Loper
[Signature]	Cassandra Lopez
W. Dawn [Signature]	Janet [Signature]
Shelly Clement	
Lisa [Signature]	
Laurie B. Bradshaw	